

Freetown Film Lab IV: Audio-Visual and Storytelling Lab

(Special edition: All Female lab)

Programme Information

British Council is introducing a special edition of the Audio-Visual and Storytelling Lab open to females only.

Freetown Film Labs is a British Council programme which aims to support the development of skills required by young and emerging filmmakers, towards the development of documentary or scripted concepts to produce short films of high quality, leading to creation of job opportunities and prosperity in Sierra Leone in the long term. The programme will be delivered by **Freetown Media Centre (Sierra Leone)** and **Nova Studios (UK)**.

The Audio-Visual and Storytelling Lab (*all female lab*), is the fourth in a series of five labs which make up the Freetown Film Labs. This lab will take place **01 - 05 February 2021** and will focus solely on developing the audio-visual and storytelling skills for short form documentary and commercial film production only.

The Audio-Visual and Storytelling Lab (*all female lab*), will be a five-day capacity building lab that will support young and emerging female filmmakers, who are looking to enhance their audiovisual and story-telling capabilities. The lab will involve interactive exercises, peer-led activities, experienced trainers, etc. During the labs all participants will work as part of a small team to produce a 2-minute short documentary or promotional film using basic equipment.

Who can apply?

The Audio-Visual and Storytelling Lab is designed for emerging female filmmakers (1-3 years' experience) with a strong interest in documentary and commercial film production. **Please note that this lab will not include drama productions. Filmmakers looking to develop dramatic concepts, should not apply.**

To apply for the Audio-Visual and Storytelling Lab (*all female lab*), you must meet the following criteria:

- Be an emerging female filmmaker with 1-3 years' experience and a strong interest in documentary and commercial film production
- Have good English language skills
- Be a citizen of Sierra Leone (currently residing in the country) with a valid ID card
- Be between ages 18-50 as at the time of submitting this application form
- Did not participate at our past Audio-Visual and Storytelling Lab last year.

Application Process and Timelines

The application process will include 2 phases:

Phase 1: Complete and submit the application form by the deadline – Wednesday, 20 January 2021.

- Submit a softcopy of your application and photocopy of your ID to freetownmediacentre@gmail.com **OR** submit a hardcopy of your application and photocopy of your ID to either of the offices listed below.
 - British Council: A. J. Momoh Street Tower Hill, Freetown.
 - Freetown Media Centre: No. 5 Soldier Street, Freetown.

Phase 2: Selected applicants (only) from phase 1 will be contacted to attend an in-person interview.

Only applicants successful in both phases described above will be offered spots on the Audio-Visual and Storytelling Lab (*all female lab*). Please note that this process will be very competitive as there are only **20 spots** available.

www.britishcouncil.org

Application Form

Privacy Information

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, www.britishcouncil.org/privacy or contact your local British Council office. We will keep your information for a period of 7 years from the time of collection.

INSTRUCTIONS

Please read and follow these instructions below completing this application form:

- Complete all parts of this form in blue/black ink or typescript
- Attach a recent photograph of yourself (top right corner)
- Append your signature at the bottom of the application form and submit to **British Council**, A.J. Momoh Street, Freetown or **Freetown Media Centre**, No. 5 Soldier Street, Freetown.
For more information please Call on (+232-76151799 / 77489317 / 80313062)
- Deadline for submitting this application form is **Wednesday, 20 January 2021**

PHOTOGRAPH

Also read through the additional information at the end of this form and sign off before making your final submission.

PERSONAL DETAILS

Family name		
Other name(s)		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr	
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Would rather not say	
Date of birth: <i>(e.g. 18/10/1986)</i>		
Nationality		
E-mail		
Mobile number	<i>(Please provide a mobile number which you can be contacted on, preferably a WhatsApp number)</i>	

Do you have a disability or is there any extra help you would require if you received a place on the programme that you would like to tell us about?

Yes No Prefer not to say

If you selected 'Yes', please provide details below:

Are you a nursing mother?

Yes No Prefer not to say

If you selected 'Yes', please state how old your baby is (in months)

How did you hear about this opportunity?

a. Social Media platform (please specify which platform) _____

b. E-mail

c. Organisation (please specify name of Organisation) _____

d. Through a friend/acquaintance

e. Others (please specify) _____

WORK / STUDY HISTORY AND EXPERIENCE

Employment Status	<input type="checkbox"/> Student <input type="checkbox"/> Employed <input type="checkbox"/> Self-Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Others				
Level of Education	<i>(Please indicate your highest level of education)</i> <input type="checkbox"/> Primary <input type="checkbox"/> Junior Secondary <input type="checkbox"/> Senior Secondary <input type="checkbox"/> Tertiary				
What is your area of business? <i>(What do you do? Which area of filmmaking do you work on?)</i>	Please specify below:				
How long have you been working on your business?	<input type="checkbox"/> 0 - 6 months <input type="checkbox"/> 7 – 12 months <input type="checkbox"/> More than 12 months but under – <input type="checkbox"/> 2 - 3 years <input type="checkbox"/> Above 3 years <input type="checkbox"/> 2 years				
Level of Experience <i>(please rate your level of experience in these areas)</i>	Roles/Skills	Never Attempted <i>(Zero technical knowledge)</i>	Basic <i>(I have some knowledge and/or self-taught myself in this area but I</i>	Intermediate <i>(I have some practical experience and I am currently using my knowledge and skills in this area but I</i>	Professional <i>(I regularly use technical knowledge to deliver personal or clients projects)</i>

0 – lowest 5 - highest			<i>have no practical experience)</i>	<i>believe I still have a lot to learn)</i>	
	Camera Operation				
	Sound Operation				
	Scriptwriting				
	Filmmaking				
	Directing				
	Producing				

Please tell us a little more about your film-making experience and/or your interest in documentary and commercial film production. (e.g. what motivated your interest in Film Making? Why are you interested in documentaries and commercial films?)

How you may benefit from developing your Audio-visual skills?

Have you previously received any film-making training? e.g. in Camera operator, Soundman, script writing, directing, producing, etc.

Yes No

If you selected 'Yes', please provide details below:

Date of past training (Month and Year)	Name of lab/workshop/ training attended	Topics Covered

Complete the task below and ensure you fill out the personal information section of the form carefully and read through the rules and regulations (pages 3 – 4) and sign the form as required.

THE TASK - The Synopsis

For this phase of the application, we would like you to write a synopsis for a story for documentary or short film titled “**My Filmmaking Journey**”, which should include information about your past, present and future filmmaking aspirations.

It could be about what you aspire to become in a few years from now (if you are still in the early stage of your filmmaking journey) or how far you have come and how far you still hope to go with this.

Success Criteria:

The synopsis (an outline of the plot of your story) should be **300 words or less** and must show these three elements:

- An introduction
- A body
- An end

Deadline for submission: Wednesday, 20 January 2021. Entries submitted after the given deadline will not be accepted.

(Please use the space provided below).



Ensure you fill out the personal information section of the form carefully and read through the rules and regulations and sign the form as required.

Important information that you should read and understand before signing this application form:

Anyone applying for this competition should be aware of the following:

- (i) **General information:** All applicants should:
 - Be between 18-50 years of age at the time of submission of the first task.
 - Have good English language skills
 - Be a Female Sierra Leonean citizen (with a valid Sierra Leonean identification).
 - Not be a participant at our past Audio-Visual and Storytelling Lab last year.
 - **Application:** your application (including anything you add afterwards) should be accurate and should not omit any facts that are relevant or misleading. If we find that there are significant errors or omissions in the information you have supplied to us in the course of your application, you will be disqualified from either applying or participating in this programme (as the case may be).

(ii) **Selection:** the selection process will be fair. No applicant will have, or should seek or accept, any unfair advantage. No member of the British Council or its partner institutions will unfairly promote or disadvantage the interests of any applicant. If we find that you have secured an unfair advantage in the selection process, we reserve the right to withdraw our offer. Successful applicants will be shortlisted on 23 January 2021 and interviews are scheduled to hold on 26 January 2020.

(iii) **Expected commitment to programme:** if you are successful and selected to participate in this programme, you will be expected to commit to the full duration and all activities of this programme. Programme dates are **01 - 05 February 2021**. Should there be any change to the dates, we will update all successful applicants.

(iv) **Health and Safety**

Due to the recent outbreak of novel coronavirus (COVID-19), the British Council has put in place some measures to help protect the health and safety of all test takers and staff, and to limit the spread of the virus, following the World Health Organisation advice: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

Please do NOT attend this activity if between **01 - 05 February 2021**

- You have underlying medical issues or are in self-quarantine period or
- You have been in contact with any person suspected to have been exposed to novel coronavirus (COVID-19) or
- You have a cold, fever, are short of breath or have flu-like symptoms
- If any of the above applies to you, you will not be able to participate in this programme. Please also seek immediate medical assistance.

As part of our Health and Safety measures for this programme, during the activity from **01 - 05 February 2021**

- You will be asked to sign that you agree with the above statements
- You are required to bring with you, and wear, a face mask that covers your mouth and nose. You may be requested to remove this for identification or other purposes. Staff will also wear a face masks during the programme.
- Your temperature will be taken daily at the point of entry
- You will be requested to clean your hands upon arrival, either by washing them, or with hand sanitiser

Each participant will be expected to adhere to all Health and Safety measures (as advised by the Sierra Leonean government and British Council) and will be personally responsible for ensuring social distancing and regular sanitising of hands as well as any shared equipment used during the programme.

Our top priority is your health and safety.

(v) **Change of circumstances:** if your circumstances change by an event or events that are genuinely beyond your control, or in ways that are generally unexpected, you should contact us immediately. If you are accepted to the programme but are unable to attend, please inform us immediately so that we may offer the spot to another applicant.

Data Protection

Thank you for providing us with information about yourself on this form. We will look after the information carefully and use it to manage the application process. It will be made available to staff at the British Council and the programme delivery partners. If you are unsuccessful the information will be held securely and destroyed in due course.

In signing or typing your name on this form you accept that you will be bound by all the conditions listed above. You also accept that we will use the information you have given us in the ways we have described.

Signature		Date
-----------	--	------